

## FAQs

### **What are you looking for?**

We are looking for ideas that will transform the current unsustainable landscape of institutional operations, which could manifest as a pragmatic design solution or experimental action. While not exhaustive, your proposal could be for a performance, activist intervention, manifesto, food concept, furniture design, functional sculpture, biomaterial, waste management solution, de-growth process, curatorial strategy or digital application. *the sustainable institution* artist residency is an opportunity for creative practitioners to produce new solutions in the fight against climate change and mitigate the environmental burden of exhibition making. This could also take on a direction of helping to overcome climate fatigue and other psychological factors of climate change.

### **What do you mean by sustainability considerations?**

Tell us what you will do to ensure each stage of the residency adheres to sustainability goals to ensure it uses as little carbon impact as possible, in line with the Paris Agreement to reach net zero by 2030. This includes choosing green travel options where possible, your material and energy usage and waste management. We will be calculating the carbon impact of the entire project, including the artist residency, so proposals who have considered their carbon impact will be received favourably. In terms of materials, there are various environmental burdens i.e. toxicity to humans and the ecosystem, land use, water footprint, etc. adjacent to climate change, which are also important to consider in your proposal. Please find a list of useful resources below and further resources on the sustainable institution toolkit resource page.

United Nations Net-zero coalition:

<https://www.un.org/en/climatechange/net-zero-coalition>

Gallery Climate Coalition: <https://galleryclimatecoalition.org>

Beacon: <https://digitalbeacon.com>

Barder: <https://www.barder.art/about>

Future Materials Bank: <https://www.futurematerialsbank.com/about/>

Kulturstiftung des Bundes Sustainability Guidelines: [https://www.kulturstiftung-des-bundes.de/fileadmin/user\\_upload/content\\_stage/emas/Kompass-fuer-nachhaltiges-Produzieren-im-Kulturbereich-2020-KSB.pdf](https://www.kulturstiftung-des-bundes.de/fileadmin/user_upload/content_stage/emas/Kompass-fuer-nachhaltiges-Produzieren-im-Kulturbereich-2020-KSB.pdf)

**What should my motivation letter include?**

- A description of your prototype or idea (including images if applicable)
- Objectives (Max three)
- Sustainability considerations
- Your preference of institution and jury mentor and reason
- Contact details and country of residence
- Any access or childcare needs you would like us to be aware of.

**Who can apply?**

We welcome applications from interdisciplinary practitioners including but not limited to artists, architects, design studios, scientists and thinkers from international backgrounds. These titles are open to interpretation.

**Are any costs ineligible?**

No, but all costs have to be documented for accounting purposes and confirmed in discussion with the host residency institution.

**Is there an age limit?**

Applicants should be over 18, but there is no upper age limit.

**Do you welcome applicants with families?**

Yes we encourage applications from people with families. Families are welcome to stay at E-WERK on the condition they find the available infrastructure of the building where E-WERK is located comfortable. Please see the 'About the Institutions PDF' for more information on specific facilities.

**Am I guaranteed a place at my chosen institution?**

Whilst we will endeavour to satisfy your request, we cannot guarantee you will be placed at your selected institution. A final decision regarding the institution of residence for each participant will be made by the jury.

**What are the accessibility conditions?**

Each institution has accessible work space and the consortium of partners are driven to find suitable and appropriate solutions for successful candidates.

Please see the 'About the Institutions PDF' for more information or email us at [info@sustainable-institution.com](mailto:info@sustainable-institution.com)

**What production possibilities are available at each institution?**

Please see the 'About the Institutions PDF' for more information.

**Where are the three institutions located?**

Please see the 'About the Institutions PDF' for more information.

**Do I have to be on site for the full 6 week residency?**

This is preferable, however the consortium is able to make allowances on an individual basis.

**How many days a week am I expected to work during the R&D mentoring period?**

Each practitioner will receive an on site or online consultation session with each jury member (6 × 1 hour sessions) during the six month research and development period. As a very minimum practitioners will be requested to work these 6 hours.

**How should I calculate the budget?**

Please consider all costs related to the research, development and production of your prototype proposal. This should include your artist fee, working hours, materials, travel, necessary equipment in the budget. Applications should prioritise an ecological and economic approach.

**Are students allowed to apply?**

Yes

**Are collectives eligible to apply?**

Yes, collective practice is encouraged. E-WERK is able to accommodate up to four people in the studio apartment. Rupert is able to accommodate up to three artists as part of a collective and LUMA up to four.

**What is a fair artist fee?**

Please find a list of further useful resources on the sustainable institution toolkit resource page.

<https://www.a-n.co.uk/resource/guidance-on-fees-and-day-rates-for-visual-artists/>

### **Will you accept other application formats?**

We accept applications in several formats, including: Text (700 words max), Audio or Video recording (7 minutes max) in either BSL or English (links to 3 previous projects to be pasted in your email). Please note: to help you plan your time we suggest aiming for 100 words per minute. In all of these formats, you may go over the maximum when describing access needs. We are also open to other formats. Please email us at [info@sustainable-institution.com](mailto:info@sustainable-institution.com) to discuss how we can make our application process accessible to you. We also accept applications from personal assistants or carers on your behalf.

### **What languages can I apply in?**

Due to the international scope of the project, applications can only be accepted in English. Please note we will be evaluating the quality of the proposal and not your competence of the English language. If you have any questions about language, please do not hesitate to reach out.

For additional information or questions, you can reach out at [info@sustainable-institution.com](mailto:info@sustainable-institution.com)

Co-funded by the European Union, Teltow Fläming and Lithuanian Culture Council. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the other granting authorities. Neither the European Union nor the granting authority can be held responsible for them.



Co-funded by  
the European Union



**LANDKREIS TELTOW-FLÄMING**  
unverkennbar stark - südlich von Berlin



LITHUANIAN  
COUNCIL FOR  
CULTURE

**EW**

**A T E L I E R  
L U M A**



